# **Zoom resources for Ashby Village members**



Ashby Village Technology Volunteers
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### Joining a Zoom meeting

 Joining a Zoom Call for the First time is a helpful video introduction to joining a Zoom meeting. We list this first, because learning how to join a meeting may be all you need!



#### **General overview**

- 2. The <u>Zoom Help Center</u> has a wealth of resources. If you're a newbie, start with the <u>video</u> <u>tutorials</u>, especially How to Join a Meeting.
- 3. The California Village Network provided a <u>Zoom training</u>. The link takes you to a videorecording of the training session.
- 4. OLLI Berkeley created a <u>Google doc</u> with very useful information on Zoom meetings.

### **Setting up and running Zoom meetings**

- 5. Video guides can help you learn to set up and run a Zoom meeting. Examples include (5a) Complete Beginners Guide How to Use Zoom and (5b) Videoconferencing Tutorial.
- 6. This <u>how-to article</u> provides both written information and videoclips to guide you with meeting set-up and hosting.
- 7. This OLLI Berkeley Google doc has useful information for meeting organizers, including:
  - How to change the video layout
  - How to do the side-by-side mode when instructors show PowerPoints
  - How to raise your hand
  - How to chat

#### **Modifying your appearance**

8. If you'd like to touch up your appearance, check out How to Look Better!

## **Virtual Backgrounds**

9. You may see people at a Zoom meeting with exciting backgrounds replacing their (messy?) rooms -- backgrounds like beaches, forests, sunrays, Golden Gate bridge!

Learn how at Zoom Virtual Backgrounds; scroll down to "Using VIrtual Background."